Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/1
Attendant Id and Name   /
Task Details

Task Sheet No.	1	Completed Date	
Auto Generated	Y		

Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room PM Sect	Room Type AM Sect	Room Status	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP Specials	Tasks / Room Instructions
106	DLX	DI	VAC									
107	DLX	DI	VAC									
109	DLX	DI	VAC	Arrival 01/04/06		Carson, John	01/07/06		1			Tasks:TOTCLEAN(Linen Change)
111	DLX	DI	VAC									
113	DLX	DI	VAC									
115	DLX	DI	VAC									
117	DLX	DI	VAC									
119	DLX	DI	VAC									

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/1
Attendant Id and Name /

Task Details

Task Sheet No. 1 Completed Date
Auto Generated Y
Instructions Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

	Room	Room Type	Room Status	FO Status	Resv Status	Title	Name					VIP	Tasks / Room Instructions
		PM Sect	AM Sect		Nat	Arrival		Time	Departure	Time	Adl	Chl	Specials
	11919	DLX	DI	VAC									
		EAST	EAST										
	11920	DLX	DI	VAC									
		EAST	EAST										
	121	DLX	DI	VAC									
@	1221	DBL	DI	VAC									
	1222	DBL	DI	VAC									
	123	DLX	DI	VAC	Arrival		Watkins, Daniel						Tasks:TOTCLEAN(Linen Change)
			AM		01/04/06			01/07/06		1			
	125	DLX	DI	VAC									

Task Sheet	01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/1
Attendant Id and Name	/

Task Details

Task Sheet No.	1	Completed Date
Auto Generated	Y	
Instructions	Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.	

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name					VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl		Specials
Total for Attendant				-								
Total Rooms		15										
Departure Rooms		0										
Total Adults		2										
Total Children												
Dirty		15										

@ Sleep   # Skip   ! Arrival

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/2
Attendant Id and Name   /
Task Details
Task Sheet No.   2   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
301	TK	DI	VAC									
302	TK	DI	VAC									
303	TK	DI	VAC									
304	TK	DI	VAC									
305	TK	DI	VAC									
306	TK	DI	VAC									
307	TK	DI	VAC									
308	TK	DI	VAC									

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/2

Attendant Id and Name /

Task Details

Task Sheet No. 2   Completed Date

Auto Generated Y

Instructions Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name		VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure	Time Adl Chl		Specials
309	TK	DI	VAC						
310	TK	DI	VAC						
311	TK	DI	VAC						
312	TK	DI	OCC	Stayover		Riverview Farms			Tasks:TURNDOWN
				01/03/06	09:43	01/05/06	1		
	Block Code S&C_CE								
313	TK	DI	OCC	Stayover		Riverview Farms			Tasks:TURNDOWN
				01/03/06	09:43	01/05/06	1		
	Block Code S&C_CE								
315	TK	DI	VAC						
316	TK	DI	VAC						

Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/2
Attendant Id and Name   /
Task Details
Task Sheet No.   2   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect
                       bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery,
                       drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name		VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure Time	Adl	Chl	Specials

Total for Attendant   -
Total Rooms   15
Departure Rooms   0
Total Adults   2
Total Children

Dirty   15

@ Sleep   # Skip   ! Arrival

Filter: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y   Show Due Outs Only: N
Show Specials: Y   Show HouseUse:
Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/3
Attendant Id and Name   /
Task Details

Task Sheet No.	3 Completed Date
Auto Generated	Y
Instructions	Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name					VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl		Specials
317	TK	DI	VAC									
318	TK	DI	VAC									
319	TK	DI	VAC									
320	TK	DI	VAC									
321	TK	DI	VAC									
322	TK	DI	VAC									
323	TK	DI	VAC									
324	TK	DI	VAC									

Filter: *Task Date From 01/04/06 to 01/04/06   Attendant: ALL*
      Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
      Show Guest Name: Y   Show Due Outs Only: N
      Show Specials: Y   Show HouseUse:
      Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/3
Attendant Id and Name   /
Task Details
Task Sheet No.   3   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
325	TK	DI	VAC									
326	TD	DI	VAC									
327	TD	DI	VAC									
328	TD	DI	VAC									
329	TD	DI	VAC									
330	TD	DI	VAC									
331	TD	DI	VAC									

Filter: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y   Show Due Outs Only: N
Show Specials: Y   Show HouseUse:
Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/3
Attendant Id and Name   /
Task Details
Task Sheet No.   3   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name		VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure Time	Adl Chl		Specials
Total for Attendant				-					
Total Rooms		15							
Departure Rooms		0							
Total Adults									
Total Children									
Dirty		15							

@ Sleep   # Skip   ! Arrival

Filter: *Task Date From 01/04/06 to 01/04/06   Attendant: ALL*
        Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
        Show Guest Name: Y   Show Due Outs Only: N
        Show Specials: Y   Show HouseUse:
        Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet	01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/4
Attendant Id and Name	/

Task Details

Task Sheet No.	4	Completed Date	
Auto Generated	Y		
Instructions	Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.		

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
332	TD	DI	VAC									
333	TD	DI	VAC									
334	TD	DI	VAC									
335	TD	DI	VAC									
344	DLX	DI	OCC	Stayover 01/02/06	10:52	Kohlman, Jonathan 01/05/06		1		5		Tasks:VIP
402	CK	DI	VAC									Room Conditions:GENERAL
403	CK	DI	VAC									Room Conditions:GENERAL

Filer: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
        Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
        Show Guest Name: Y   Show Due Outs Only: N
        Show Specials: Y   Show HouseUse:
        Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/4
Attendant Id and Name   /
Task Details
Task Sheet No.   4   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room PM Sect	Room Type AM Sect	Room Status	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP Specials	Tasks / Room Instructions
404	CK	DI	VAC									Room Conditions:GENERAL
405	CK	DI	VAC									Room Conditions:GENERAL
406	CK	DI	VAC									Room Conditions:GENERAL
408	CK	DI	VAC									
409	CK	DI	OCC	Stayover 01/03/06	09:42	k;'k'lk' 01/05/06			1			Tasks:LT
410	CK	DI	VAC									Room Conditions:SHOW
411	CK	DI	VAC									

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/4

Attendant Id and Name   /

Task Details

Task Sheet No.   4   Completed Date

Auto Generated   Y

Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name				VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
412	CK	DI	VAC								

Total for Attendant   -

Total Rooms   15

Departure Rooms   0

Total Adults   2

Total Children

Dirty   15

@ Sleep   # Skip   ! Arrival

Filter: Task Date From 01/04/06 to 01/04/06 Attendant: ALL
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y Show Due Outs Only: N
Show Specials: Y Show HouseUse:
Use Priority: Y Show Block Code: Y Show Native Name: Y

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Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/5
Attendant Id and Name   /
Task Details
Task Sheet No.   5   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP Specials	Tasks / Room Instructions
413	CK	DI	VAC									
415	CK	DI	VAC									
416	CK	DI	VAC									
417	CK	DI	OCC	Stayover		GORDON, JEFF					1	Tasks:LT
				01/02/06	02:34	01/06/06			1			
	Block Code S&C_0106											
418	CK	DI	VAC	Departed		Barnwell, Beth						Tasks:TOTCLEAN(Linen Change)
				01/01/06	08:07	01/04/06	03:46		1			
420	CK	DI	VAC									
421	CK	DI	VAC	Arrival		Michaels, Eddie						Tasks:TOTCLEAN(Linen Change)
				01/04/06		01/04/06			1			

| **Task Sheet** | 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/5 |
| Attendant Id and Name | / |

Task Details

Task Sheet No.	5	Completed Date
Auto Generated	Y	
Instructions	Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
501	DLX	DI	OCC	Stayover		* GIFFI, HARRY						Tasks:VIP
					01/02/06 10:14	01/05/06		2				
503	DLX	DI	VAC									
507	DLX	DI	VAC									
509	DLX	DI	VAC									
511	DLX	DI	OCC	Stayover		Slater, Gary				1		Tasks:VIP
					01/03/06 09:45	01/06/06		1				
513	DLX	DI	VAC									
515	DLX	DI	VAC									
517	DLX	DI	VAC	Arrival		Slater, Tom						Tasks:TOTCLEAN(Linen Change)
					01/04/06	01/04/06		1				

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/5
Attendant Id and Name   /
Task Details
Task Sheet No.   5   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect
                          bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery,
                          drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name		VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure Time	Adl Chl		Specials

Total for Attendant   -
Total Rooms   15
Departure Rooms   0
Total Adults   7
Total Children

Dirty   15

@ Sleep   # Skip   ! Arrival

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/6
Attendant Id and Name /

Task Details

Task Sheet No.	6	Completed Date
Auto Generated	Y	

Instructions Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room PM Sect	Room Type AM Sect	Room Status	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
519	DLX	DI	VAC									
521	DLX	DI	VAC									
525	DLX	DI	VAC									
527	DLX	DI	VAC									
529	DLX	DI	VAC									
531	DLX	DI	VAC									
601	TK	DI	VAC									
602	TK	DI	VAC	Arrival 01/04/06		Sorensen, Arthur 01/06/06			1			Tasks:TOTCLEAN(Linen Change)

Filter: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y   Show Due Outs Only: N
Show Specials: Y   Show HouseUse:
Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/6

Attendant Id and Name /

Task Details

Task Sheet No. 6 Completed Date

Auto Generated Y

Instructions Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
604	TK	DI	OCC	Stayover		EARNHARDT, DALE						Tasks:TURNDOWN
				01/02/06	04:24	01/06/06		1				
	Block Code	S&C_0106										
606	TK	DI	VAC									
608	TK	DI	VAC									
610	TK	DI	VAC									
701	TK	DI	VAC									
702	TK	DI	VAC									
703	TK	DI	VAC									

Filter: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y   Show Due Outs Only: N
Show Specials: Y   Show HouseUse:
Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/6

Attendant Id and Name   /

Task Details

Task Sheet No.   6   Completed Date

Auto Generated   Y

Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name		VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials

Total for Attendant   -

Total Rooms   15

Departure Rooms   0

Total Adults   2

Total Children

Dirty   15

@ Sleep   # Skip   ! Arrival

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/7
Attendant Id and Name   /
Task Details
Task Sheet No.   7   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure	Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
704	TK	DI	VAC									
705	TK	DI	VAC									
707	TK	DI	VAC									
709	TK	DI	VAC									
711	TK	DI	VAC									
713	TK	DI	VAC									
715	TK	DI	VAC									
801	TD	DI	VAC									

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/7
Attendant Id and Name /
Task Details
Task Sheet No. 7 Completed Date
Auto Generated Y
Instructions Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure Time	Adl	Chl	VIP Specials	Tasks / Room Instructions
802	TD	DI	VAC								
803	TD	DI	VAC								
804	TD	DI	VAC								
805	TD	DI	VAC								
806	TD	DI	VAC								
807	TD	DI	VAC								

Task Sheet	01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/7
Attendant Id and Name	/

Task Details

Task Sheet No.	7	Completed Date
Auto Generated	Y	
Instructions	Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.	

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name					VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl		Specials
Total for Attendant				-								
Total Rooms		14										
Departure Rooms		0										
Total Adults												
Total Children												
Dirty		14										

@ Sleep   # Skip   ! Arrival

Filter: *Task Date From 01/04/06 to 01/04/06   Attendant: ALL*

Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP

Show Guest Name: Y   Show Due Outs Only: N

Show Specials: Y   Show HouseUse:

Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/8
Attendant Id and Name   /
Task Details
Task Sheet No.   8   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect
                          bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery,
                          drapes.

Room Details

| Room | Room Type | Room Status | FO Status | Resv Status | Title | Name | | | | | VIP | Tasks / Room Instructions |
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials	
808	TD	DI	VAC									
809	TD	DI	VAC									
810	TD	DI	VAC									
901	CK	DI	OCC	Stayover		Slattery, Sean				2		Tasks:LT
					01/02/06	01:43 01/05/06		1				
902	CD	DI	VAC									
903	CK	DI	VAC									
904	CD	DI	VAC	Arrival		* Gabriel, Paul						Tasks:TOTCLEAN(Linen Change)
					01/04/06	01/12/06		2	1	FP,BABY CRIB		
905	CK	DI	VAC									

Filter: *Task Date From 01/04/06 to 01/04/06   Attendant: ALL*
          Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
          Show Guest Name: Y   Show Due Outs Only: N
          Show Specials: Y   Show HouseUse:
          Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/8
Attendant Id and Name   /
Task Details
Task Sheet No.   8   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery, drapes.

Room Details

| Room | Room Type | Room Status | FO Status | Resv Status | Title | Name | | | | | VIP | Tasks / Room Instructions |
	PM Sect	AM Sect		Nat	Arrival	Name	Time	Departure	Time	Adl	Chl	Specials
906	CD	DI	OCC	Stayover		sutton						Tasks:LT
				01/03/06	09:47	01/06/06			1			
907	CK	DI	VAC									
908	CD	DI	VAC									
909	CK	DI	VAC									
912	CD	DI	OCC	Due Out		ram is testing						Tasks:TOTCLEAN(Linen Change)
				01/02/06	04:07	01/04/06			1			
914	CD	DI	OCC	Stayover		* Sutton, Case						Tasks:LT
				01/03/06	09:46	01/06/06			2			

Filter: *Task Date From 01/04/06 to 01/04/06   Attendant: ALL*   *Page 23 of 27*   *hsk_tasksheet_8l*
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y   Show Due Outs Only: N
Show Specials: Y   Show HouseUse:
Use Priority: Y   Show Block Code: Y   Show Native Name: Y

Task Sheet   01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/8
Attendant Id and Name   /
Task Details
Task Sheet No.   8   Completed Date
Auto Generated   Y
Instructions   Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect
                      bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates. Vacuum carpet, upholstery,
                      drapes.

Room Details

Room	Room Type PM Sect	Room Status AM Sect	FO Status	Resv Status Nat	Title Arrival	Name Time	Departure Time	Adl	Chl	VIP	Tasks / Room Instructions Specials
Total for Attendant				-							
Total Rooms		14									
Departure Rooms		1									
Total Adults		7									
Total Children		1									
Dirty		14									

@ Sleep   # Skip   ! Arrival

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/DND

Attendant Id and Name /

Task Details

Task Sheet No. DND Completed Date

Auto Generated Y

Instructions

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name				VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
314	TK	DI	OCC	Stayover		Riverview Farms					Tasks:TURNDOWN
				01/03/06	09:42	01/05/06		1			
	Block Code S&C_CE										
407	CK	DI	OCC	Stayover	Mr.	Slater, Tim					Tasks:LT
		F		01/01/06	09:36	01/11/06		1	2		
414	CK	DI	OCC	Due Out		Hunter, Chad					Tasks:TOTCLEAN(Linen Change)
				01/01/06	03:35	01/04/06		1			
419	CK	DI	OCC	Stayover		Davis Corp					Tasks:LT
				01/02/06	02:09	01/06/06		3			
505	DLX	DI	OCC	Stayover		Devers, Mark					Tasks:VIP
				01/02/06	09:22	01/05/06		1			
523	DLX	DI	OCC	Stayover		Samuels, Pete					Tasks:VIP Room Conditions:GENERAL
				01/01/06	10:22	01/11/06		1			

Task Sheet 01/04/06/HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP/DND
Attendant Id and Name /
Task Details
Task Sheet No. DND Completed Date
Auto Generated Y
Instructions
Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name				VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials

Total for Attendant -
Total Rooms 6
Departure Rooms 1
Total Adults 8
Total Children 2

Dirty 6

@ Sleep   # Skip   ! Arrival

Filer: Task Date From 01/04/06 to 01/04/06   Attendant: ALL
         Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
         Show Guest Name: Y   Show Due Outs Only: N
         Show Specials: Y   Show HouseUse:
         Use Priority: Y   Show Block Code: Y   Show Native Name: Y

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Report Summary

Total Task Sheets	9
Total Rooms	124
Departure Rooms	2
Dirty Rooms	124
Clean Rooms	0

Filter: *Task Date From 01/04/06 to 01/04/06* *Attendant:* *ALL*
Task Code: HOTEL RULES,LT,OHIOSTATEBUCK,TOTCLEAN,TURNDOWN,VAC,VIP
Show Guest Name: Y *Show Due Outs Only: N*
Show Specials: Y *Show HouseUse:*
Use Priority: Y *Show Block Code: Y* *Show Native Name: Y*

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